# Department of <u>Human Rights</u> Facts - FY06

http://www.state.ia.us/government/dhr/index.html

### **General Information**

Address: Lucas Building

321 East 12<sup>th</sup> Street, First Floor Des Moines, IA 50319



## Contact Information

### **Email Address**

Director: Walter Reed, Jr.	walter.reed@iowa.gov
Management Liaison: Joan Moll	joan.moll@iowa.gov
Personnel Assistant: Gayle Newlin	gayle.newlin@iowa.gov
HRE Personnel Officer: Vickie Anderson	vickie.anderson@iowa.gov
HRE Benefits Specialist: Lorie Murray	lorie.murray@iowa.gov
HRE Employment Specialist: David Wiedemeier	david.wiedemeier@iowa.gov
HRE Workers' Compensation Specialist: Ed Holland	ed.holland@iowa.gov

## Workforce Data (unless otherwise noted, information provided is at the end of FY '06)

	(	so otherwise notes, incommercial pro		,
# FT EEs: 55		# Temporary EEs: 0	Avg. Length of Service: 13.20	
Span of Control: N/A % Performance Evaluations Complete			leted: 77.08%	Total Unemployment Insurance Claims: 1
Age Groups:		# of Females: 32	# of Minorities: 6	# of Persons With Disabilities: 8
<25	0	% <b>of WF:</b> 58.18%	% <b>of WF:</b> 10.91%	% <b>of WF:</b> 14.55%
25-34	3			
35-44	20	# of Males: 23	# of Non-minorities: 49	# of Persons With Non-Disabilities: 47
45-54	13	% <b>of WF:</b> 41.82%	% <b>of WF:</b> 89.09%	% <b>of WF:</b> 85.45%
55-64	17			
65+	2			
Average Age: 4	19.31			
Officials/Admi	nistrators	Professionals	Technicians	Protective Service
EEO Category 1: 12		EEO Category 2: 38	EEO Category 3: 1	EEO Category 4: 0
Paraprofessionals		Administrative Services	Skilled Craft	Service/Maintenance
EEO Category 5: 0		EEO Category 6: 4	EEO Category 7: 0	EEO Category 8: 0
<b>Separation Rate:</b> 10.71% <b>Hire Rate:</b> 7.14		Hire Rate: 7.14%	Number Hires: 3	Transfer In: 1
Retirements: 2 All Terminations: 1		All Terminations: 1	Voluntary Quits: 2	Transfer Out: 1
# of Classes Used: 26 Most Populous Classes: Program Planner 3 (11), Program Planner 2 (7), Disabilities Consultant (6)				

## Leave and Benefits (unless otherwise noted, information provided is at the end of FY '06)

Vacation Payouts: \$26,777.73	Sick Leave Payouts: \$2,259.11	Annual Payroll: \$3,017,296.09	Avg. Base Salary: \$54.618.00	Overtime Days Worked: 26.2	
Overtime Cost: \$4,581.10	Reassignment Pay: \$0.00	Recruitment Bonus Pay: \$0.00	Retention Pay: \$0.00	Exceptional Job Performance Pay: \$0.00	
Workers' Comp Payouts: \$0.00	Vacation Pay - Earned Value: \$232,772.37	Vacation Days Earned: 1,155.5	Vacation Used Expense: \$197,850.52	Vacation Days Taken: 1,045.5	
Workers' Comp Days Used: 0	Sick Leave Days Earned: 980.6 Sick Leave -Earned Value: \$190.146.66	Reg. Sick Leave Used Expense: \$85,413.07 Converted Sick Leave To Vacation Days Used: 213.5	Reg. Sick Leave Days Used: 453.5 Avg. Sick Leave Days Per EE: 8.25	Converted Sick Leave To Vacation Used Expense: \$43,628.00	
Injury Leave Used Expense: \$0.00	Injury Leave Days Used:	Classification Appeals:	Reclassifications Up (Filled): 1 Up (Vacant): 0	Grievances Contract Grievances: 1 Disciplinary: 1	
Funeral Leave Used Expense: \$2,844.48	Funeral Days Used: 17.1	Extraordinary Pay: \$2,440.00	Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0	Language: 0 Non-Contract Grievances: 0 Disciplinary: 0	
Jury Leave Used Expense: \$405.24	Jury Leave Days Used: 1.5	Special Duty Pay: \$0.00	Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$3,754.40	Language: 0 Arbitrations: 0	

<sup>\*</sup> based on difference between average of old and new pay grade FY '06. Vacancies and laterals were not calculated into the "cost."

## Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

`			,		
Females: Current Year (FY '07) RUU:	N/A	Minorities: Current Year (FY '07) RUU:	N/A	PWD: Year (FY '07) RUU:	N/A
Current Year (FY '07) Goal:	N/A	Current Year (FY '07) Goal:	N/A	Current Year (FY '07) Goal:	N/A
Goal Achievement (FY '06):	N/A	Goal Achievement (FY '06):	N/A	Goal Achievement (FY '06):	N/A

Sources: AS400 Queries; "Just the Facts for 2006" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 18, 2006